



**MINUTES OF THE CITY COUNCIL SPECIAL MEETING**  
**CITY OF NEW PORT RICHEY**

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS  
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

September 12, 2024

6:00 PM

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**ORDER OF**  
**BUSINESS**

1 Call to Order – Roll Call

The meeting was called to order by Mayor Davis at 6:00 p.m. Those in attendance were Deputy Mayor Kelly Mothershead and Councilwoman Matt Murphy. Councilman Peter Altman and Councilman Bertell Butler, IV, were excused.

Also in attendance were City Manager Debbie L. Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Finance Director Crystal Dunn, Fire Chief Chris Fitch, Public Works Director Robert Rivera, Police Chief Bob Kochen, Library Director Andi Figart, Technology Solutions Director Mike Miller, Assistant City Manager Gregory Oravec and Human Resources Director Arnel Wetzel.

2 Pledge of Allegiance

3 Moment of Silence

4 Business Items

a. First Public Hearing - FY24-25 Operating Budget & Capital Improvement Program - Page 3

City Manager Manns introduced the item to Council. She stated the request is for the hearing to be recessed until Wednesday, September 18, 2024 at 6PM, at which time a continuation of the Tentative Budget hearing will take place. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to recess this public hearing until Wednesday, September 18, 2024 at 6PM.

Motion made by Kelly Mothershead and seconded by Matt Murphy. The Motion Passed. 3-0. Ayes: Davis, Mothershead, Murphy Absent: Altman, Butler

b. Public Hearing - Resolution No. 2024-21: Approval of Annual Assessment for Stormwater Management Services - Page 4

City Attorney Driscoll read the proposed resolution by title only. City Manager Manns introduced Finance Director Crystal Dunn who then presented the item to Council. She stated the purpose of this agenda item was to approve the annual Stormwater Utility Assessment. The amount remains the same as last year at \$80 per ERU. Upon opening the floor to public comment, no one came forward

therefore Mayor Davis returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Kelly Mothershead and seconded by Matt Murphy. The Motion Passed. 3-0. Ayes: Davis, Mothershead, Murphy Absent: Altman, Butler

- c. Public Hearing - Resolution No. 2024-22: Approval of Annual Assessment for Street Lighting - Page 11

City Attorney Driscoll read the proposed resolution by title only. City Manager Manns introduced Finance Director Crystal Dunn who then presented the item to Council. She stated the purpose of this agenda item was to approve the annual street lighting assessment. The amount remains the same as last year at \$37.81 per ERU. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Matt Murphy and seconded by Kelly Mothershead. The Motion Passed. 3-0. Ayes: Davis, Mothershead, Murphy Absent: Altman, Butler

- d. Public Hearing - Resolution No. 2024-23: Approving Annual Assessment for Paving Services - Page 17

City Attorney Driscoll read the proposed resolution by title only. City Manager Manns introduced the item to Council. She stated the purpose of this agenda item was to approve the annual paving assessment. She then introduced Finance Director Crystal Dunn who then presented the item to Council. The amount remains the same as last year at \$85 per ERU. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Kelly Mothershead and seconded by Matt Murphy. The Motion Passed. 3-0. Ayes: Davis, Mothershead, Murphy Absent: Altman, Butler

- e. Public Hearing - Resolution No. 2024-24: Approving Special Assessment for City Liens - Page 23

City Attorney Driscoll read the proposed resolution by title only. City Manager Manns introduced Finance Director Crystal Dunn who then presented the item to Council. She stated a resolution was passed in 2019 to allow for code enforcement fines to be collected through assessment. She stated the fees will be collected through the County Tax Collector. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Matt Murphy and seconded by Kelly Mothershead. The Motion Passed. 3-0. Ayes: Davis, Mothershead, Murphy Absent: Altman, Butler

5 Communications

None.

6 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 6:12 p.m.

(signed) \_\_\_\_\_  
Judy Meyers, MMC, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_