



MINUTES OF THE CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

July 5, 2017
7:00 PM

ORDER OF
BUSINESS

1. Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 7:00 pm. Those in attendance were, Deputy Mayor Jeff Starkey, Councilman Bill Phillips and Councilwoman Judy DeBella Thomas. Councilman Chopper Davis was excused.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Chief of Police Kim Bogart, Finance Director Crystal Feast, Development Director Lisa Fierce, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Library Director Andi Figart, Parks and Recreation Director Elaine Smith, Technology Solutions Director Bryan Weed and Human Resources Manager Bernie Wharran.

2 Pledge of Allegiance

3 Moment of Silence

4 Approval of June 20, 2017 Work Session and Regular Meeting Minutes

Motion was made to approve the minutes as presented.

Motion made by Judy DeBella Thomas and seconded by Jeff Starkey. The Motion Passed. 4-0.
Ayes: DeBella Thomas, Marlowe, Phillips, Starkey Absent: Davis

5 Proclamation - Parks and Recreation Month (by title only)

Mayor Marlowe read the proclamation declaring the month of July as Parks and Recreation Month by title only.

6 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Mayor Marlowe opened the floor for public comment. No one came forward therefore Mayor

Marlowe closed Vox Pop.

7 Consent Agenda

Motion was made to accept the Consent Agenda.

Motion made by Bill Phillips and seconded by Judy DeBella Thomas. The Motion Passed. 4-0.
Ayes: DeBella Thomas, Marlowe, Phillips, Starkey Absent: Davis

a Purchases/Payments for City Council Approval

8 Public Reading of Ordinances

a First Reading, Ordinance No. 2017-2120 Temporary Moratorium on Wireless Facilities in Public Rights-of-Way

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to impose a 180 day moratorium on wireless communication facilities in public rights-of-way due to recent legislation that was passed in order to allow staff time to prepare any code amendments as may be necessary. The new legislation provides privileges to small wireless facilities without control by the local municipality. City Manager Manns reminded Council that they passed a resolution in April stating their opposition to this legislation when it was still HB687.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Mayor Marlowe stated wireless does not have to be big or bulky. The problem is the legislature blocked out ability to deal with anything including equipment boxes that could be attached to utility poles.

Councilwoman DeBella Thomas stated that FLC was opposed to this legislation as well and provided pictures of what they could look like. Home rule is definitely under attack. Not much leeway to do anything.

Councilman Phillips asked the City Attorney if the January 3rd date was when the ordinance was in effect and he replied that January 3rd is approximately 180 days. Councilman stated that the legislature created a revenue stream of about \$150/pole. It appears in the language that there are other utilities that have poles in the city and they may be required to replace them. Over and above we have to allow them to use the infrastructure. City Attorney Driscoll stated one thing the legislation is trying to do is limit our control on how many can go on one pole. He stated we can't make them be separate but can make them ADA compliant and aesthetic restrictions but not much else. Councilman Phillips stated he would like to see how the other municipalities approach this legislation and the impacts.

Deputy Mayor Starkey stated he had seen the FLC pictures and asked the City Attorney when will we find out how big they will be. City Attorney Driscoll replied we will find the answer to that after more research is done.

Motion was made to approve the ordinance upon its first reading.

Motion made by Jeff Starkey and seconded by Bill Phillips. The Motion Passed. 4-0. Ayes: DeBella Thomas, Marlowe, Phillips, Starkey Absent: Davis

b Second Reading, Ordinance No. 2017-2114 Amending Section 23-46 to Remove Circle Blvd. from One-Way Street Listing

City Attorney Driscoll read the proposed ordinance by title only. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was

made to approve the ordinance upon its second and final reading.

Motion made by Bill Phillips and seconded by Judy DeBella Thomas. The Motion Passed. 4-0.
Ayes: DeBella Thomas, Marlowe, Phillips, Starkey Absent: Davis

9 Business Items

a Sims Park Shelter Installations Phase 2 Project Close-Out

City Manager Manns introduced the item to Council. She stated the purpose of this agenda item was to authorize payment to closeout the new shade structures at Sims Park. The work is complete and Hennessy Construction has requested the final pay request in the amount of \$145,712. City Manager Manns also stated that there is a deductive change order in the amount of \$5,860.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Councilman Phillips stated he would like to see the funds stay on the Sims Park side of the project as there will be additional expenses or projects that may want to be done. Councilwoman DeBella Thomas stated that she agreed with Councilman Phillips and see the money stay in place for Sims Park. Deputy Mayor Starkey stated he was walking through the park last weekend and he saw areas that need to have the landscaping replaced. Use event deposit money to help with the damages. Mayor Marlowe also agreed that the money should stay with Sims Park. Next year's budget should include other items. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Judy DeBella Thomas. The Motion Passed. 4-0.
Ayes: DeBella Thomas, Marlowe, Phillips, Starkey Absent: Davis

b Approval of the Parks and Recreation Master Plan

City Manager Manns introduced the item to Council. She stated the purpose of this agenda item was to adopt the Parks and Recreation Master Plan. She stated that Parks and Recreation Director Elaine Smith worked very hard with Barth & Associates to create the plan. She also thanked the public for all of their input in the process. The Plan specifies improvements for each of the City's parks. Adopting the plan will allow opportunities for grant funding.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Councilman Phillips stated that it's fortunate but unfortunate in other ways that you have to have a Master Plan to cover a ten year plan that may in two or three years may not be the path you want to take but in order to go after funding you need to prove your due diligence. He enjoyed the process and there is a big wish list and if could do them all that would be great. The Plan overall was well done. Penny for Pasco funds along with State funding. At end of the day we will be able to address many needs. He still has issues with Plummer Field. The facility is undersized and creates many challenges to operate that facility in that location.

Councilwoman DeBella Thomas stated she is delighted to have this in place and on the city's website. Taken this step in creating a product we can look to and taking good care of our parks. Participated in Earth Days and River Cleanups and this lends to the same mentality that we are taking care of our parks. We have residents that do not realize what we have in the city. She is proud and pleased to have taken this step in the right direction. There are elements from across the country we can bring back and share with our city. Positive thing to recognize how important the parks are. Fortunate to have the kinds of activities in the parks that we do and how they can blend into our daily life.

Deputy Mayor Starkey stated that the Plan needed to be created for funding. He agreed with Councilman Phillips about Plummer Field and it will be a challenge. He is a competitive soccer coach and he looks at other fields. Look at countywide plan for better sports facilities. Need to make sure we are providing facilities. Work with the County for long term goals.

Mayor Marlowe stated the Plan was extraordinarily done and hopefully use it to take advantage of

grant opportunities to further improve our parks.

Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Judy DeBella Thomas. The Motion Passed. 4-0.

Ayes: DeBella Thomas, Marlowe, Phillips, Starkey Absent: Davis

c Request to Purchase Subscription for Extra-Duty Management Web-based Software

City Manager Manns introduced the item to Council. She stated the purpose of this agenda item was to authorize the purchase of a subscription for web-based software to be used by the police department for extra-duty scheduling. Funding is through equitable sharing funds. She then introduced Chief Bogart who presented the item to Council. He stated that for many years the police department has used software that was created by an employee. Complicated process to schedule coverage for other areas that are in need of extra duty policing. When the new website was up the software was removed. Software used by most of the neighboring agencies. Got rave reviews by other departments. No direct cost to the department.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Councilman Phillips stated that this kind of tool to manage information is important. Having an updated tool will allow you to take care of the extra-duty. Good product to have.

Councilwoman DeBella Thomas stated that she was stunned in how the department has been running. Intuitive software to manage employees. She felt that the unavailability of a product that was an option for us. Surely this was not out of the ordinary for the police department to do. She was also stunned by the cost and the maintenance fee. She stated that she appreciated the due diligence. Chief Bogart replied that unlike the other software this is a web-based software where officers can access anytime and anywhere.

Deputy Mayor Starkey stated that once cloud-based and web-based it will be continuously monitored.

Mayor Marlowe stated he was not shocked by cost he thought it was very reasonable. He has one that is comparable in cost and he has another one that costs \$12k year to manage. He stated that if it does what you need it to do it is money well spent.

Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Judy DeBella Thomas. The Motion Passed. 4-0.

Ayes: DeBella Thomas, Marlowe, Phillips, Starkey Absent: Davis

d Presentation of Budget Process, Estimated Revenues, and Proposed Millage Rate

City Manager Manns introduced the item to Council. She stated that for some time now have been working on the proposed budget process and have begun to formulate what will be presented to you on July 11th. Tonight's presentation is to show where we are in the process, proposed revenues and millage. She then introduced Finance Director Crystal Feast who made a presentation to Council.

Ms. Feast stated that as we end the current fiscal year we have begun preparations for the next fiscal year. Tonight's presentation will provide an overview of the process. In March 2017 began the budget process. In April, each department went through their expenditures and completed their workbooks and presented their proposed budget to the City Manager in May. Last month preliminary taxable values were provided by the property appraiser. This month we will receive the final taxable values from the county. Next month will establish the TRIM notice and propose millage rate. In September the CRA Board will approve the CRA budget and Council will approve the City budget. The positives for the upcoming budget year include that revenue trends are increasingly slightly and property values have increased. The challenges include slight overall increase in pension costs, slight increase in FRS

rates, anticipated 5% increase in general liability, property and flood insurance, anticipated health insurance costs and proposed COLA 2%.

Under revenue sources, property tax revenue showed a 1.79% increase in taxable values which allows for a slightly lower millage rate of 8.995 mills. The last three years the City has worked to lower the millage. State revenues have increased by 3% and include communication sales tax, alcohol and half cent sales tax. Licenses and permits have increased by 7% due to the anticipated launch of the Residential Rental Inspection Program. Service charges increased by 6% due to off-duty services and fully functioning Rec & Aquatic Center. Fines and forfeitures include court fines, RLC, code enforcement and impound lot. Special assessments increase is due to new stormwater and streetlighting rates and anticipated approval of PMP. The City is expected to received \$2,401,340 in Penny for Pasco Funds which is an increase of 8.9%. CRA funds to be received by the County are estimated to be about \$785k. Water and sewer services increased 4% due to annual rate increase. Potential growth by acquiring smaller utility systems. LOGT funds are estimated to be \$775,930. Next steps include first part of department budget presentations along with proposed first budget draft on July 11th and second half of department budget presentations on July 18th. The meeting on August 1st will include Certification of Taxable Value and proposed Millage Rate. August 15th will be the second budget draft. September 5th will be first public hearing and September 25th the second hearing and adoption of budget.

Councilwoman DeBella Thomas asked Ms. Feast to forward a copy of the power point presentation to Council.

Councilman Phillips stated he had a few points to talk about. The first point was the status of the audit and asked to provide a report next Tuesday. The taxable value was disappointing as part of our overall process is to help foster the taxable value to increase. Some thoughts we need to have is what is done with the budget and with the PMP and ad valorem and how it can help across the board for taxable value to rise. CRA meeting for the budget overall rebooting of the CRA. CIP analysis is important but would like to see it reign it in and site specific. Need to understand that police pension will go down but may only be for a year or two since we had money that we are being credited for under the new contract. Part of the police pension being down is due to staffing. He stated he would like to see what would it be if fully staffed and what impact is dollar shifting with proposed PMP. Garbage hauling fees will increase as everyone needs to have service. No real reference to annexation plan and the impact it will have on upcoming years. LOGT will be challenged and formulas shifted. Economic Development budget and CRA go hand in hand. Finally he asked what kind of carryover dollars will we have and how does it reset the required funds.

Mayor Marlowe stated that on LOGT he would like us to make sure how we implement PMP that we get maximum benefit on LOGT. The City is big enough to turn tables back on County if we do it correctly. The expenditures on PMP in such a way so that it maximizes the amount the County owes us.

Councilwoman DeBella Thomas thanked Ms. Feast for the timeline dates and time for meetings. If she read correctly we are anticipating a millage drop and it is significant to remember that we are looking at that and knowing what we have done over the last ten years.

Upon opening the floor to public comment, Sali B. came forward to speak regarding mobile homes and the quality of our drinking water. She stated that staff had relayed to her that mobile homes are not eligible for the grant program. She wanted to know what makes them not eligible. She also stated that she read that the water is not good for drinking. Florida is state with a high contamination. City Manager Manns stated that the funding source that City relies on is provided by HUD and they have restrictions on the type of housing that monies can be used. Mobile homes do not fit that criteria. Mayor Marlowe stated he is representative on Tampa Bay Water board and that water quality is good in the Tampa Bay area. He stated that newspaper articles talk in general terms for the state.

Councilman Phillips stated that she made some good point on mobile homes. It seems that there is an area of housing in the city that we haven't paid attention to. They get calculated into the CRA and

population. A number of mobile homes are rental properties but not in every case. A very nice manufactured home kept well is a benefit to the city. Over time the grant program has been re-evaluated. End of the day look at mobile home elements.

e Three Minute Report: Technology Solutions

10 Communications

Mayor Marlowe stated that his business closes at 5:00 so that a 5:00 work session start time is difficult. Walking back from the park on Saturday a neighbor stopped him with concerns about lighting at Central and Jefferson. Saturday night was amazing and he did not recall seeing so many people as were around Orange Lake. The Old Baptist Church property had hundreds of cars parked on it and all the way eastward on Central. The Red Apple lots were full and the Methodist Church was full. Parked up and down alleyways. He stated that he knows the City is looking at a parking study and that it may need to get a garage going sooner than later. There is a People Places event next Monday at 5:30 for ROL update. Surfing around the internet he discovered that Tesla has been giving away free charging stations and he forwarded it to staff to look at and apply. He stated that Volvo announced today that in 2019 they will have no cars that are not using electric. This is changing quickly. He stated that there are a regular series of complaints about individuals that are inhabiting Southgate and asked Chief Bogart to look into the matter.

Deputy Mayor Starkey stated he is not personally opposed to starting at 6:00 on just a work session night. If before regular meeting then 5:00 p.m. As far as parking goes, he agreed with the Mayor's comments but it is a slippery slope. He stated he wants to see a parking garage built to accommodate those that come to town on a daily basis or live in the area. Need to be careful on what we do. If continue large events look into shuttle services. Received a text message from a resident who pays \$8,700 a year in taxes and there is a property in front of his home that is city owned that is not maintained properly. Large brush piles being placed there. Serious problem with commercial dumping. Have to come up with a solution for debris pickup. Urge residents that are watching to take pictures and send to code enforcement. Having negative impact on all of our neighborhoods. Still ongoing issues near Van Doren and Leisure Lane.

Councilman Phillips stated that the 5:00 meeting time hinders public input. He is not opposed to 6:00 start time. Places a burden on those that want to attend and speak. He did make it by KIAFest before the rain began Friday night. He is anxious to look at budget process and obviously see how we can implement it forward into key areas of neighborhoods. He stated we need to do more to enhance neighborhoods as it provides a net benefit across the board. Boost in ad valorem is a plus for us. Ad valorem funds key operations of the city. He would like to get a behind the scenes tour of MSL and the developments going on there. He has been asked by Gulf High alumni about the availability of using the lower floor at Hacienda next year. He agreed with Deputy Mayor's comments regarding the yard debris.

Councilwoman DeBella Thomas stated her schedule was flexible with time. If 7:00 p.m. meeting then make the agenda manageable so we are not here until 1:00 a.m. She attended Suncoast League of Cities (SLC) meeting last week and they request participation from municipalities to attend the legislative session they will pay for you to attend. SLC meetings are the third Friday of each month and we will be hosting in September. She stated that SLC encourages to invite the business community. She volunteered at KIAFest and it was heartwarming to see staff do such a wonderful job and she applauded the police and fire for participating in trolley pull. She also thanked everyone who participated this weekend. She stated that she is amazed by staff's response to social media. She stated that she had received a message about a slippery place on splash pad and sent it to Robert and she was amazed at how quickly it was addressed and that made us look like heroes. She thanked Ms. Feast for

the detail of the budget process. In regards to Deputy Mayor's comments about commercial debris, she stated that we need to let residents know that the reality is that we have the pickup because we can do it but that may not always be the case.

11 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 8:45 pm.

(signed) _____
Judy Meyers, City Clerk

Approved: _____ (date)

Initialed: _____